



<i>OFFICE USE ONLY:</i>
Day: _____
Date: _____
Time: _____
Lunch: Y/N Rm: _____

Group Contract

Group Rate: Mondays - \$11.00 per child, Tuesday-Thursday - \$9.00 per child, teachers and chaperones are free. * Must have at least 20 paid admissions to qualify; groups must be paid for in one transaction.

School/Organization/Party Name: _____

Contact's Full Name: _____ Affiliation: _____

Street Address: _____

City: _____ State: _____ Zip Code: _____

Phone: _____ Alternate Phone: _____

Email: _____ Yes, I'd like to receive email updates

Number of Children _____ Est. Number of Adults _____ * Must have at least 1 adult for every 5 children

Preferred Date of Trip: _____ Alternate Date/s _____
(In case preferred date is not available)

Arrive _____:_____ am/pm Lunch Time _____ Depart _____:_____ am/pm

Your group trip is not confirmed until we receive this signed contract, your non-refundable \$50 deposit/P.O. number, and confirm availability.

Please read and initial that you agree to each of the following policies:

_____ I understand the \$50 deposit is non-refundable but can be applied towards future group trips.

_____ I understand that we must have at least 20 paid admissions to qualify for the discounted group rate.

_____ I understand that we must pay for the group trip in one, single transaction to qualify for the discounted group rate.

_____ I understand that children must be supervised at all times, and adults must be present. I must arrive with at least 1 adult for every 5 children, and not doing so may result in us forfeiting our field trip reservation and being unable to enter the museum.

_____ I understand that any additional children, including younger siblings ages 2 and up will be charged the group rate.

_____ I understand that I will be charged for replacement of any items damaged by members of my group. I understand that if guests do not treat exhibits or staff with respect, they will be asked to leave.

_____ I understand that staff will greet our group and go over the rules, and then we are free to explore and play in the museum on our own. A field trip lasts 2 hours, including time for lunch. All field trips over two hours may be charged an additional fee.

_____ I understand that our group must abide by Buckeye Imagination Museum's Rules of Play, and I can receive a copy of this policy from the front desk.

_____ I understand that our group must abide by the Buckeye Imagination Museum Sick Guest Policy, and I can receive a copy of this policy from the front desk.

_____ I understand that Buckeye Imagination Museum believes in the safety of its patrons and staff at all times, and I agree to the Buckeye Imagination Museum Inclement Weather Policy which states:

- Buckeye Imagination Museum will be closed if a level 2 or 3 snow emergency is issued.
- Buckeye Imagination Museum reserves the right to close in anticipation of severe weather.
- If there is a closing due to weather, there will be social media posts on Facebook announcing the museum's closing.
- If you have scheduled a special event, birthday party, or field trip that has been cancelled due to weather or other unforeseeable events, it will be rescheduled at a convenient date of your choice as the calendar will allow or you receive a full refund.
- In the event of a cancellation, Buckeye Imagination Museum staff will contact you as soon as possible with the phone number on your event contract.
- All other cancellations due to weather or unforeseeable events will be decided at the discretion of the Executive Director.

PLAY AT YOUR OWN RISK

I have read and agree to the group conditions above and attest that all the information provided is accurate and truthful.

Printed Name: _____

Signature: _____

Date: _____